

Black River Falls Public Library

Meeting of the Library Board

March 19,2024

Members present: Mitch Wester, Tracy Gilbertson, Grady Gutknecht, Melanie Floyd, Sarah Peloquin, Mandy Youngthunder, and Justin Dougherty. Gaylord Oppegard and Kristin Franks were absent. Director Cara Hart was also in attendance.

Mitch called the meeting to order at 4:08.

Minutes of the previous meeting were approved on a motion by Sarah and a second by Melanie. Carried. Vouchers were reviewed – Cara will check on miscellaneous percentage. Vouchers were approved with a motion by Sarah and a second by Tracy. Carried.

Director Cara Hart's report was reviewed along with reports provided by Historian Mary Woods, Youth Services Coordinator Melody Gesicki and Library Services Coordinator Vicki Fisher.

The board discussed purchasing flowers or a plant for remembrance of former Library employee Yvonne Richards. Motion made by Sarah to approve up to \$100.00 for this purchase. Second by Melanie. Carried.

We reviewed boiler replacement proposals from Sampson Heating & Air Conditioning \$29,968.00 and Staley Plumbing & HVAC \$33,266.00. Cara will contact Sampson to get warranty details & if they are comparable to Staley's, Sarah moved to approve installation by Sampson at \$29,968.00 to be taken from our carry over funds. Second by Tracy. Carried. (Sampson provided warranty details the next day and they are equal to or greater than the warranty offered by Staley.)

Mary Woods submitted information about the upcoming Genealogy Conference in Oshkosh April 12 & 13 and Cara suggested the cost be split between History Room funds and Library funds. Sarah made a motion that we approve \$500.00 for Mary's participation with a second by Justin. Carried.

The board discussed the use of funds donated in memory of Janet Krohn. Sarah made a motion to use the funds to purchase Project Christmas books for this year. Second by Melanie. Carried.

We reviewed Library policies Patron Responsibilities and Conduct, Volunteers, and Displays and Bulletin Board. The only suggested change was the addition of "unless attending a drop-off program sponsored by the library" to the end of the last sentence of Patron Responsibilities and Conduct, 5. Youth paragraph A. Motion made by Sarah to approve with a second by Melanie. Carried.

Mitch suggested we have a committee to do a Director Performance Review. Melanie, Sarah, Grady, Jason, and Mitch will do this within the next month.

Jason reported that we will need to purchase the wood to do the workstation project. More details to follow.

Melanie made a motion to adjourn at 4:52, seconded by Sarah. Carried.

Tracy Gilbertson

Secretary