

Black River Falls Public Library
Meeting of the Library Board of Trustees
4/19/22
4:00PM

Present: Joel Busse, Grady Gutknecht, Mitch Wester, Melanie Floyd, Charles Nibbe, Kristen Franks, Max Hart (skipe) and Director Cara Hart. Mandy Youngthunder and Tracy Gilbertson were absent.

Mitch Wester called the meeting to order approximately 4:15.

- A. Minutes were reviewed. Motion to approve by Chuck. Second by Melanie. Motion carried.
- B. Vouchers were reviewed. Carla explained how far the remaining funds from 2021 budget will cover the baseboard heat in the program room and administrative area.
- C. Public Comments.
- D. Reports (written) by Director Cara Hart, Vicki Doud Fisher Library Services Coordinator, Mary Woods Library Historian, and Youth Director. Cara discussed the special hours and the special closing day parts due to the community read event by Jackie Polzin and the Libraries library's sesquicentennial later in the year.
- E. Cara proposed (submitted?) an ARPA fund (pandemic recovery fund) request of \$25,000 from County and \$25,000 from city for bathroom improvements for modern sanitary improvements including touchless fixtures. There was a bid of \$42,000 from Gaier Construction. Mitch mentioned that we should be sure to include other local contractors. Cara said she would check out others that may provide such work and do so. A motion by Grady to support the request. 2nd by Joel. Motion Carried.
- F. Cara proposed a deep cleaning of the Library by Sereen Clean for \$ 720. Melanie made a motion to approve. Kristin second. Motion carried.
- G. A request for Carpet Cleaning at a cost of \$ 500. Melanie made the motion to approve. Joel second. Motion carried.
- H. Window Cleaning. Discussion suggested the vendor that cleans monthly downtown could be contacted. There still needs to be cleaning for windows higher than ground level. Will be further investigated.
- I. Cara requested Pest control – Discussion suggested that twice per year might be enough as opposed to 4 times per year. Grady made a motion to approve. Melanie seconded. Motion carried.

J. Cara investigated purchasing a commercial wet vac for hard surface floors. A demonstration had been provided. 3 year warranty. \$3688.00. This purchase would negate the Screen Clean deep cleaning item F. Motion by Melanie 2nd by Joel. Motion to made the purchase caaried.

K. Adjournment. Chuck 2nd by Grady motion carried.