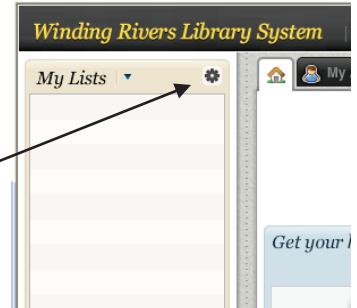


Creating “My List”

If you'd like to create a “To Read” list, or put together a list of books for a project or class you are working on, “My List” may be a very helpful tool for you. “My List” will appear in the left hand column of the catalog every time you log in. To create a list:

1. Select your library and log in.
2. Click on the gear icon.
3. Click on **New List** and type in a name.
4. Click **Done** when finished.
5. Click on **gear icon** to toggle back and forth between “My Lists” and “New Lists” pages.



Add an Item to “My List”

- In **Grid** display, double-click on the title.
- In **List** display, click on the blue linked title
- Click **Add to My List**.
- Choose which of your lists to add the title to.
- The lists you create will appear every time you log in.
- To create another list, click on the gear icon and add a new list.

